

Meeting Attendees:

**Board Members:**

Trustee Charles Henderson, Chair (excused)  
**Trustee Keith Bartholomew**  
**Trustee Necia Christensen**  
**Trustee Robert McKinley**  
Trustee P. Bret Millburn  
**Trustee Larry Ellertson**  
**Trustee Jeff Hawker**  
**Trustee Danny McConkie**  
**Chairman H. David Burton**

**Staff Available for Comment:**

**Michael Allegra, President/ CEO**  
**Bob Biles, Vice-President/ Chief Financial Officer**  
**Andrea Packer, Chief Communication Officer**  
**Mary DeLoretto, Acting Chief Development Officer**  
**Matt Sibul, Chief Planning Officer**  
**Jerry Benson, Chief Operations Officer**  
**Dave Goeres, Chief Safety Officer**  
**Clair Fiet, Chief Technology Officer**  
**Grey Turner, Sr Program Mgr Eng Project Dev**  
**Paul Drake, TOD Project Manager**  
**Brad Armstrong, Mgr – Financial Plan – Analysis**  
**Chris Chesnut, Manager of Service Planning**  
**Ruth Hawe, Senior Counsel**  
**Ali Oliver, Strategic Planner**  
**G.J. LaBonty, Mgr-Long Range Strategic Planning**  
**Alan Maughan, Auditor**  
**Jim Bean, Senior Contract Auditor**  
**David Kallas, Senior Advisor to the GM**  
**Melanie Penton, Sr. Office Specialist**  
**Cathie Griffiths, Assistant to President-CEO**  
**Rebecca Cruz, Board of Trustees Administrator**

**Guests:** Steve Peterson, Millrock  
Jory Walker, Architect

**Meeting Report by: Jana Evans, Office Administrator**  
[jevans@rideuta.com](mailto:jevans@rideuta.com) 801 237-1901

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**Welcome**

Acting Chairman Necia Christensen welcomed Committee members and guests and started the meeting. The meeting of the Planning and Development Committee was called to order at 2:04p.m. Trustee Christensen also asked Chairman Burton and Trustee McConkie to stand in for absent committee members.

**1. Safety First Minute:** Dave Goeres, Chief Safety Officer, presented the February safety poster, “Be Safe for the Ones that Love You”. He informed the Board about the new UTA policy to transmit Amber alerts to all bus operators and the passengers on board.

**2. Action Items:**

a. **Approve January 14, 2015 Meeting Report**

**Charles Henderson**

**Trustee McKinley made the motion that the January 14, 2015 meeting minutes be accepted as written. Trustee McConkie seconded the motion and it passed unanimously.**

b. **Final 2015 Goals**

- Matt Sibul, Chief Planning Officer, described the 2015 ridership goal as adjusted by the use of the higher automated passenger counts (APC) that have been computed for 2014. These new counts will not be used to achieve the 2014 goal, however, instead using the final count as of December of just over 45 million riders.
- The IPR goal has been set at \$4.01 for 2015. The methodology for setting this goal was explained and discussed.

**Trustee McKinley made the motion to forward the goals as finalized to the full Board with a**

**recommendation of adoption. Trustee Bartholomew seconded the motion and it passed unanimously.**

### **3. Information Items:**

#### **a. Legislative Update**

**Bruce Jones**

- Dave Kallas gave an update on the first half of the legislative session. There is a list of about 90 bills that UTA is following.
- Of main interest is a funding discussion taking place in the House on transportation funding. Currently one bill being discussed in the House is about a .25 tax increase divided between cities, counties, and transit. The Senate is looking at a gas tax increase, which would not help UTA, as it is dedicated by state constitution for roads only.
- Mr. Kallas also reported on a bill on further defining procurements and how federal procurement funds are handled.
- There is discussion on GRAMMA requests and who is ultimately responsible for decisions regarding such requests.
- Several discussions on alternative energy, CNG, school buses, etc. are being closely monitored by UTA staff.
- There is a bill discussing railroad grade crossings and the regulations involved, one discussing adding a requirement that two operators be on every heavy rail train. This requirement would add significantly to UTA's costs for FrontRunner as well as impacting freight operators.
- In answer to a question by Trustee Bartholomew, there is a proposed bill that any housing with a public funding component contain some affordable housing.

#### **b. TOD Update**

**Paul Drake**

- Paul Drake, TOD Project Manager, gave the TOD update. He reported that the Jordan Valley TOD loan has closed and the property has been conveyed. Site work is expected to start in a matter of the next few weeks. A rendering of the architectural design on the apartments set to be constructed was also shown.
- Mr. Drake reported that Clearfield is still working on the TOD funding. The design was shown and it was reported that work is expected to begin this spring. They are working with HUD for the full build out.
- On the Sandy TOD Phase I is under site work, Phase II site work is also progressing.
- The Sandy TOD design and development team: Steve Peterson, Jory Walker, and Paul Feiser were introduced and the approval checklist was shown. The current effort is to get site plan approval for Phase III. Mr. Walker presented the minor design changes to the site plan. Improvements to parking access, the addition of a dining deck above the retail, etc. were shown and described. The light rail station view, parking transition and phasing, and access to the office buildings was shown. Fewer access points, funneling directly to the TRAX station and retail have brought focus to the design.
- The problem with the added road that is in conflict with the TPSS is still being addressed. One proposal, showing the road going around the sub-station was shown.
- The parking structure has been changed to four levels, the two entrances to the parking, retail and other access points were described.
- The phased parking construction was shown with the first level including UTA's designated parking built first. A potential bus loop phase was also shown. A concept for addressing the canal and parking phasing with the ability to adjust during the phasing was also shown. It was stressed that the third phase of parking may never be needed and if not, that land will be developed into apartments.
- Board member questions were answered regarding the site plan.

**Trustee McConkie made the motion that the site plan be moved forward as presented. Chairman Burton seconded the motion and it passed unanimously.**

#### **c. Provo Orem BRT Update**

**Grey Turner**

- Grey Turner, Sr Program Manager, Engineering Project Development, introduced the report with a picture of a bus from Nashville that looks like the proposed BRT bus.

- Mr. Turner further stated that there has been a flurry of activity on this project in the past month. He reported on the public comments and several newspaper articles that have come out recently have positively impacted the project.
- This project has received FTA recommendation for funding in 2016 as well as allocated \$4 million in funding for 2015.
- The comment period has closed on the EA with 184 comments received with 172 relevant to the EA. The top comment with 29 comments was questioning the need for the BRT based on the current ridership. The bike/ pedestrian path design got several comments, as well. Staff will list the comments and UTA response by Friday of this week for inclusion with the FONSI.
- The design/build on the Timpanogos portion of the project got eight responses that will be shortlisted to three that will move into the more detailed proposal phase II.
- The FONSI will need to be finalized before the advertisement goes out on the CMGC procurement.
- The next 30 – 60 days will continue to be busy, as UTA works to get the pieces in place.
- Committee member questions were answered.

**d. Fuel Update**

**Matt Sibul**

- Mr. Sibul introduced Ali Oliver, Strategic Planner. Ms. Oliver reported on the reduction in fuel costs year-to-year starting in November, 2014. The projected reductions of as much as 30% year-to-year in fuel costs was discussed in relation to transit ridership.
- Much of the recent data has been focused on increased fuel prices. Staff has found a recent study that shows the elasticity of fuel price reductions. The long term impacts on ridership could be as much as 4% negative impact, however we are still in the short term and haven't seen a real reduction in ridership. Staff will be keeping an eye on this, but it is early and the January ridership numbers have not been finalized yet.
- Mr. Sibul also assured the Board that staff has plans with marketing and change days that will be used to encourage ridership.
- Andrea Packer briefly described a few upcoming promotions to both encourage ridership and encourage cash paying patrons to convert to the FarePay card.
- Committee member questions and comments were taken.

**e. Liaison, Conference and External Committee Reports**

**Charles Henderson/ Michael Allegra**

- Mr. Allegra reminded the Board that UTA is hosting JPAQ this year. Monthly meetings are held between counties, UDOT and UTA to discuss transportation issues.
- He also reported on the outreach efforts that have been undertaken by the Executive team in visiting all local mayors.

**4. Closed Session Items: No Closed Session this month.**

- a. Strategy Session to Discuss the Purchase, Exchange or Lease of Real Property when Public Discussion would Prevent the Public Body from Completing the Transaction on the Best Possible Terms.
- b. Strategy Session to Discuss the Character, Professional Competence, or Physical or Mental Health of an Individual.
- c. Strategy Session to Discuss On-going and/or Potential Litigation.
- d. Strategy Sessions to Discuss Collective Bargaining

**5. Action Taken Regarding Matters Discussed in Closed Session**

**Charles Henderson**

**PLANNING AND DEVELOPMENT COMMITTEE  
MEETING REPORT  
February 11, 2015**

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**6. Input for February Committee Meeting Agenda**

- a. Approval of February 11, 2015 Meeting Minutes
- b. TOD Update
- c. Adding a car to FrontRunner Trains Assessment
- d. Provo / Orem BRT Update
- e. Liaison, Conference and External Committee Reports

**Charles Henderson**  
Charles Henderson  
Bruce Jones/Jennifer Rigby  
  
Grey Turner  
Charles Henderson

**7. Other Business**

- Mountain Accord partnership is making significant progress and is wrapping up Phase I. There is a preferred scenario on line now for public comment. When the 30-day public comment period ends Phase II will begin.

**Charles Henderson**

**8. Adjourn**

**Trustee Burton made the motion that the meeting be adjourned at 3:30 p.m. Trustee Ellertson seconded the motion and it passed unanimously.**

**Charles Henderson**